



भारत सरकार / GOVERNMENT OF INDIA

केंद्रीय लोक-निर्माण विभाग/ CENTRAL PUBLIC WORKS DEPARTMENT

क्षेत्रीय प्रशिक्षण संस्थान चेन्नई / REGIONAL TRAINING INSTITUTE CHENNAI

कें.लो.नि.वि, जी पी आर ए कैंपस, निर्माण भवन / CPWD, GPRA CAMPUS, NIRMAN BHAWAN

के.के. नगर, चेन्नई - 600 078 / K.K. NAGAR, CHENNAI - 600 078

ई-मेल / E-MAIL: chnsreerti.cpwd@gov.in

15/10/2021

No. 13(3)/2026/RTIC/ 533

Dated: 15/10/2021

NOTICE INVITING QUOTATION

The Executive Engineer (Trg.), RTIC, CPWD, Chennai invites on behalf of the President of India sealed item rate quotations for providing Office vehicle on hire basis from the interested bidders upto 3.00 PM on 03.11.2026 and will be opened at 3.30 PM on the same day in the presence of intending quotationers.

This NIQ can be seen from web site www.etender.cpwd.gov.in free of cost.

Name of Work: Providing Services of Vehicle for RTIC, CPWD, Chennai.

Time allowed: Six months

Note: The quotation shall be obtained from the The Executive Engineer, RTI Chennai, CPWD, GPRA Campus, NIRMAN BHAVAN, K.K.Nagar, CHENNAI - 600078 on all working days upto 1.00pm on 03.11.2026

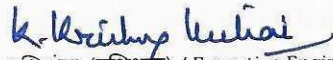
SCHEDULE OF QUANTITIES

S. No.	Description of item	Quantity	Unit	Rate (in figures & words)	Amount (in Rupees)
1)	Providing services of one number chauffeur driven light motor Office purpose vehicle "On Govt. Duty" of preferred models viz. Toyota Etios/ Hyundai Verna/ Hyundai Xcent or equivalent (not older than 2018 model) on hire basis including driver's salary and all allowances, vehicle-maintenance & upkeeping charges, overtime etc. complete as per the directions of Engineer in charge and as per the terms & conditions of contract.(Fuel/lubricant charges shall be payable separately as per actual KM basis as per Item No.2)	6	month		
2)	Running charges for running the provided "On Govt. Duty" vehicle as per actual kilometre basis, based on log book including cost of fuel,lubricants and all other incidental charges etc. Nothing extra shall be payable on any account.	12000	km		
TOTAL AMOUNT					

Terms and Conditions :

- 1) The Provided vehicle shall have valid commercial registration and other RTA issued documents, valid comprehensive insurance policy, permit to engage on hire, valid pollution certificate etc.
- 2) The vehicle should be kept neat, clean and in good condition at all times. The vehicle should be good looking, road worthy and should be fit for local as well as outside journey. The Vehicle should contain a medical kit with adhesive bandages & strips, medical tape, medical cotton etc. & 1 no big size umbrella.
- 3) The M.L. Driver engaged should have valid driving license, Insurance and should be conversant with upto date traffic rules and regulations. He should be conversed in Tamil, Hindi and English language.
- 4) The driver should be ready at the call of Officer in charge in duty hours, also available in case of work of emergency nature.

- 5) General working timings shall be from 9.00 AM to 7.00 PM in any day of the month. The vehicle may be called at any time and on any day including Sunday, Gazetted and all National Holidays as per the requirement of Engineer in charge. The service provider shall abide by the order of Engineer in charge, nothing extra shall be payable on this account.
- 6) The Rates quoted against Km unit shall be inclusive of fuel, lubricants and all other incidental charges related to vehicle, Toll Tax/Parking if any etc. No extra payment shall be made if the vehicle engaged beyond the normal working hours.
- 7) Due to any reason what-so-ever if the vehicle remain absent the controlling Officer reserves the right to hire another vehicle for that absent period, the corresponding hire charges shall be recoverable from the agency or the agency shall provide alternate vehicle on such situation at his risk and cost otherwise Rs. 2000/- per day will be deducted from the bill payment.
- 8) The agency only is responsible for any damage/accident to the vehicle due to the negligence of driver or if any, The driver should have a valid insurance coverage against any unforeseen circumstances etc.
- 9) All measures for the Safety of men and material shall be taken by the successful Quotationer. The successful Quotationer shall indemnify the department against any untoward incidents/ consequences. The Department shall not be responsible for any untoward incident, penalty challans & financial/legal implications & claims etc.
- 10) In case of any breakdown of the vehicle, replacement of vehicle has to be provided by the agency immediately. Failure to provide any other substitute vehicle, proportionate recovery will be made from the payments. The distance covered from Garage to Office and back from Office to garage etc. shall not be paid.
- 11) The payment shall be made through on line e-payment to the agency subject to the availability of Budget. The bank account details of agency shall be provided along with document proof.
- 12) Quoted rates shall be inclusive of all taxes, GST and/or levies and nothing extra shall be payable on any account during this period.
- 13) Income tax, GST and other admissible taxes will be deducted from the Bills. But EPF & ESI paid by the service provider to the concerned authorities and it shall be reimbursed on submission of actual receipts.
- 14) The Engineer in charge reserves the right to extend/ curtail or cancel the contract without assigning any reason whatsoever may be to the service provider.
- 15) No right of continued employment/ permanent employment in the Department shall accrue to the staff/ driver engaged against this work order/ Agreement. The driver shall be an employee of agency only.



कार्यपालक अभियंता (प्रशिक्षण) / Executive Engineer(Trg.)
आर टी आई चेन्नई / RTI Chennai / कें.लो.नि.वि / CPWD
चेन्नई/ Chennai - 600078.

Copy to:

- 1) Notice Board
- 2) CPWD e-Tender website(www.etender.cpwd.gov.in)
- 3) Contractor

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